

**The Scottish Cancer Foundation**

(A charitable company limited by guarantee)

**Report and financial statements**

Charity number SC028300

Registered number SC189859

30 September 2016

## Contents

	Page
Company information	1
Trustees' report	2
Independent examiner's report to members of the Scottish Cancer Foundation	6
Statement of financial activities	7
Balance sheet	8
Statement of cash flows	9
Notes	10

## Company information

**Trustees:**

Sir Andrew Cubie CBE  
Professor John Anthony Wyke (Resigned 12 September 2016)  
Professor Michael Steel  
Professor Annie Anderson  
Dr David Brewster  
Professor David Weller  
Dr Hilary Dobson  
Professor Robert Steele (Chairman)  
Professor Olivier James Garden  
Bryan Christie  
Alan J Hartley CA (Appointed 10 November 2015)  
Archibald Sinclair Hunter (Resigned 10 November 2015)  
Farhat Vanessa Nasim Din (Appointed 10 February 2017)  
Malcolm Chisholm (Appointed 10 February 2017)  
Dr Gozde Ozakinci (Appointed 10 February 2017)

**Secretary:**

Alan J Hartley CA  
31 Cadogan Road  
Edinburgh  
EH16 6LY

**Independent Examiner:**

James Davidson CA  
Henderson Loggie  
34 Melville Street  
Edinburgh  
EH3 7HA

**Bankers:**

Clydesdale Bank Plc  
Business Banking Centre  
Festival Square  
50 Lothian Road  
Edinburgh  
EH3 9AN

**Registered office:**

34 Melville Street  
Edinburgh  
EH3 7HA

**Scottish Charity Number**

SC028300

## Trustees' report

The Trustees present their report and financial statements for the year ended 30 September 2016.

The Trustees are considered the Directors for the purposes of Company Law.

### Structure, governance and management

The Scottish Cancer Foundation is a company limited by guarantee and is recognised as a charity (Scottish Charity No SC028300). It is governed by its Memorandum and Articles of Association. Every member undertakes to contribute such an amount as may be required towards the debts and liabilities of the company in the event of its being wound up, but not exceeding the sum of £1.

Details of the trustees and advisers and other reference information is given on page 1. Under the requirements of the Memorandum and Articles of Association, trustees are appointed by the board of trustees at the Annual General Meeting and must retire by rotation after a period of three years.

### Objectives and activities

The Foundation's principal objectives are to promote the reduction of deaths in Scotland caused by cancer, to encourage and promote standards of excellence in research into the causes, methods of prevention and treatment of cancer in Scotland, and to advance the education, knowledge and awareness of the public in general of the causes of cancer and potential methods of prevention. There were no amendments to the objectives during the year to 30 September 2016.

### Financial review

The deficit for the year amounted to £4,315 (2015: surplus £9,022), reflecting Trustee and adviser activity, pursuing the objectives of the Foundation.

### Risk assessment

The Trustees assess the major risks to which the Foundation is exposed on an annual basis, in particular those related to the operations and finances of the Foundation, and are satisfied that systems are in place to mitigate any such exposure. Risk is reviewed annually when the programme for the coming year is considered.

### Reserves policy

Unrestricted funds represent the general funds which the Trustees are free to use in accordance with the Foundation's charitable objectives. At 30 September 2016 total reserves of the charity were £22,808 of which £22,798 was unrestricted (2015: £27,123). The Trustees regard the present rate of accumulation of reserves as acceptable relative to future activities.

The Trustees confirm that, in their opinion, the assets of the Foundation are available and adequate to fulfil its current obligations.

## Trustees' report *(continued)*

### Achievements and performance and plans for future periods

The Scottish Cancer Foundation is a charity devoted to three main aims:

1. To improve public understanding of cancer and its treatment.
2. To promote the prevention of cancer in Scotland.
3. To nurture collaborative research in Scotland that will have a direct impact on cancer.

It is important to appreciate that these three activities are of the utmost importance, particularly in Scotland, which has one of the highest rates of cancer in the world. However most charities and other funding bodies are focused on basic laboratory research that may be important for understanding cancer, but has little immediate impact on patient care.

It is also important to note that it has been estimated that about one third of cancers that occur today can be prevented – and we know how to do this if we can help the people of Scotland to take the right action. We also know that there are interventions that can improve the outlook for patients who develop cancer, and perhaps the most important of these is early diagnosis.

There is, as yet, no “magic bullet” that can cure advanced cancer. However, we *already know what to do now* in terms of prevention, early detection and optimum use of existing treatments. The Scottish Cancer Foundation aims to decrease the burden of cancer in Scotland by promoting these approaches, and here we outline what we do now, and what we aspire to in the future.

### Activities

1. The Foundation continues to support the Scottish Cancer Prevention Network which issues quarterly newsletters and has a website which is kept up to date. On the 4th of February 2016, the SCPN Conference was held in Merchants Hall, Edinburgh and the topic was “We Can, I Can”. Guest speakers included Prof Martin Wiseman, Dr Drew Walker, Dr Colin Fleming, Dr Jonathon Berg, Prof Callum Fraser, Dr Andrew Murray, Dr Luke Daines, Miss Susan Moug, Miss Kate Cunningham, Prof Aileen Keel, Prof Nanette Mutrie and Prof Linda Bauld. Ms Shona Robison (Cabinet Secretary for Health) also presented a paper on the work of Scottish Government and cancer control. The Conference was fully subscribed and generated a lot of interest.
1. The Scottish Cancer Foundation continues to support the annual Scotland Against Cancer Conference which took place on 16<sup>th</sup> November 2015. The Foundation again sponsors the Guest Speaker, Professor David Weller, who delivered a presentation on the role of primary care in cancer prevention. Professor Steele will also ran a workshop on the role of surgery in cancer care.
2. With the support of the Grant Simpson Trust, the Foundation is continuing to fund the Scottish Cancer Foundation Award and the Evans/Forrest Medal which, for 2016, were awarded to Ms Sheila Duffy, CEO of ASH Scotland for her work to reduce the harms caused by smoking.
3. The Foundation continues to participate in the Scottish Parliamentary Cross-Party Group on Cancer and the Scottish Cancer Coalition.
4. The Scottish Government Health Department has funded a full trial of the ActWell intervention. This intervention is designed to link screening and prevention in breast cancer and the initial planning of this study was facilitated by the Scottish Cancer Foundation.
5. With the support of the Cruden Foundation the Scottish Cancer Foundation sponsored a lecture on September the 12<sup>th</sup> 2016 at the Royal Society of Edinburgh. The speaker was Professor Julietta Patnick, recently Director of NHS Cancer Screening Programmes and currently a Professor of Cancer Screening at the University of Oxford. Her subject was “Is cancer screening good for your health?”

## Trustees' report *(continued)*

### Activities *(continued)*

6. The Scottish Cancer Foundation website has been redesigned and Maureen MacLeod continues to act as website facilitator on a part-time basis.
7. A fundraising dinner took place at the Chardon d'Or Restaurant in Glasgow in October 2016 thanks to the generous support of former Director, Archie Hunter. This was a resounding success and raised in excess of £10,000.

### What we do now

- Currently, we sponsor public lectures at the Royal Society of Edinburgh and the "Scotland Against Cancer" Conference that are aimed at improving the understanding of cancer and how it can be prevented and treated.
- We contribute on a regular basis to the Scottish Government's Cross Party Group on Cancer and to the Scottish Cancer Coalition of Cancer Charities, providing expert advice where appropriate.
- We sponsor conferences and workshops to bring together cancer researchers from different institutions throughout Scotland so that collaborative research can be developed to the highest possible standard. Scotland has many of the best cancers researchers in the world, but they usually have to work in isolation. We strive to overcome the barriers to collaborative working so that the research community in Scotland can work together – "the whole is greater than the sum of the parts" is particularly true of cancer research. However, we cannot, as yet, fund the research itself; this has to be sought from other sources, and this can be challenging, especially in the present economic climate.
- We support the Scottish Cancer Prevention Network (SCPN). The Scottish Cancer Prevention Network (SCPN), focuses on raising awareness of lifestyle issues for primary prevention of cancer and in cancer survivors. Work is targeted at health professionals and the public alike. Its main dissemination and engagement activities are a website ([www.cancerpreventionscotland.org.uk](http://www.cancerpreventionscotland.org.uk)), a quarterly magazine, an annual conference, high profile social media (blog, twitter, Instagram), a student chapter, a healthy meetings campaign and ad hoc activities such as the development and evaluation of a public facing magazine for use in routine breast screening clinics and brief information leaflet on changing lifestyle for use in primary care.
- We have a website that publicises the Foundation and its activities and also provides a resource for people seeking reliable information about cancer. As with the SCPN, this is maintained by volunteers, and more input is needed to bring it up to the standard we would wish.

### What we wish to do in the future

- We wish to continue our current activities, but to put them on to a sustainable footing. In particular, we wish to safeguard the continuation of the SCPN and to extend its reach, and we wish to ensure that the Foundation's website is populated with high quality, up-to-date information. These activities will be very important in delivering our aims of improving awareness and understanding and of promoting prevention.
- Although we have had success in promoting collaborative working we have not been able to fund the research itself. We now wish to move to a position where we can do this, and we would especially like to bring on promising young researchers by providing PhD Studentships and Clinical Research Fellowships, awarded on a competitive basis.

These aspirations are ambitious, but, we believe, eminently feasible. The Foundation is for Scotland, and we appeal to the people and institutions of Scotland to support us in improving the outlook for people with, or at risk of, cancer. All money raised by the Foundation will be spent in Scotland for the benefit of her population.

## **Trustees' report** *(continued)*

### **What we wish to do in the future** *(continued)*

The Board of Directors of the SCF, both past and present, is made up of health professionals and lay members who are leaders in their respective fields within Scotland. They are all dedicated to the aims of the Foundation, and will ensure that all funds raised will be used exclusively for the pursuit of these aims.

### **Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

**Alan J Hartley CA**  
*Trustee*

29<sup>th</sup> June 2017

# HENDERSON LOGGIE

Chartered Accountants

34 Melville Street  
Edinburgh  
EH3 7HA  
United Kingdom

## **Independent examiner's report to the members on the unaudited financial statements of The Scottish Cancer Foundation (A charitable company limited by guarantee)**

I report on the accounts of the charity for the year ended 30 September 2016 which are set out on pages 7 to 13.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended)have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

29<sup>th</sup> June 2017

**James Davidson CA**  
Independent Examiner

## Statement of financial activities (incorporating income and expenditure account)

for the year ended 30 September 2016

	Note	Restricted 2016 £	Unrestricted 2016 £	Total 2016 £	Restricted 2015 £	Unrestricted 2015 £	Total 2015 £
<b>Income and endowments from:</b>							
Donations	4	53,510	253	53,763	24,418	14,813	39,231
<b>Total income</b>		<b>53,510</b>	<b>253</b>	<b>53,763</b>	<b>24,418</b>	<b>14,813</b>	<b>39,231</b>
<b>Expenditure on:</b>							
Charitable activities	5	53,500	4,578	58,078	24,418	5,791	30,209
<b>Total expenditure</b>		<b>53,500</b>	<b>4,578</b>	<b>58,078</b>	<b>24,418</b>	<b>5,791</b>	<b>30,209</b>
<b>Net income/(expenditure) for the year</b>		<b>10</b>	<b>(4,325)</b>	<b>(4,315)</b>	<b>-</b>	<b>9,022</b>	<b>9,022</b>
<b>Net movement in funds</b>		<b>10</b>	<b>(4,325)</b>	<b>(4,315)</b>	<b>-</b>	<b>9,022</b>	<b>9,022</b>
<b>Reconciliation of funds:</b>							
Fund balances brought forward at 1 October 2015		-	27,123	27,123	-	18,101	18,101
<b>Fund balances at 30 September 2016</b>	8	<b>10</b>	<b>22,798</b>	<b>22,808</b>	<b>-</b>	<b>27,123</b>	<b>27,123</b>

A statement of total recognised gains and losses is not shown as all gains and losses are shown in the income and expenditure account.

All activities relate to continuing activities.

**Balance sheet**  
**at 30 September 2016**

	Note	2016 £	2015 £
<b>Current assets</b>			
Bank		27,074	27,823
		<hr/>	<hr/>
<b>Total assets</b>		<b>27,074</b>	27,823
<b>Current liabilities</b>			
Creditors	7	(4,266)	(700)
		<hr/>	<hr/>
		<b>22,808</b>	27,123
<b>Reserves</b>			
Unrestricted funds	8	22,798	27,123
Restricted funds		10	-
		<hr/>	<hr/>
		<b>22,808</b>	27,123
		<hr/>	<hr/>

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 for the year ended 30 September 2016.

The members have not required the company to obtain an audit for its financial statements for the year ended 30 September 2016 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for each financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved and authorised for issue by the board on 29<sup>th</sup> June 2017 and signed on its behalf by:

**Alan J Hartley CA**  
Trustee

The notes on pages 10 to 13 form part of these financial statements.

**Statement of cash flows**  
*at 30 September 2016*

	<b>2016</b> £	<b>2016</b> £	2015 £	2015 £
<b>Cash flows from operating activities</b>				
Net (expenditure)/income for the year	<b>(4,315)</b>		9,022	
Increase/(decrease) in creditors	<b>3,566</b>		(25,250)	
	<hr/>		<hr/>	
Net cash flow used in operating activities		<b>(749)</b>		(16,228)
<b>Decrease in cash and cash equivalents in the year</b>		<b>(749)</b>		(16,228)
Cash and cash equivalents at the beginning of the year		<b>27,823</b>		44,051
		<hr/>		<hr/>
<b>Total cash and cash equivalents at the end of the year</b>		<b>27,074</b>		27,823
		<hr/> <hr/>		<hr/> <hr/>
<b>Cash and cash equivalents comprise:</b>				
Cash at bank		<b>27,074</b>		27,823
		<hr/> <hr/>		<hr/> <hr/>

## Notes

*(forming part of the financial statements)*

### 1 Company constitution

The Scottish Cancer Foundation is a charitable company limited by guarantee, incorporated in Scotland with the registered address as noted on page 1. The charity is a Public Benefit Entity and has no share capital; however, in the event of a winding up, each one of the members undertakes to contribute such amount as may be required, not exceeding £1.

### 2 Accounting policies

#### **Accounting convention**

The financial statements have been prepared on a going concern basis under the historical cost convention and are in accordance with Applicable Accounting Standards, the Statement of Recommended Practice FRS102 (SORP FRS 102) "Accounting and Reporting by Charities", the Charities Act 2011, The Charities and Trustee Investment (Scotland) Act 2005, The Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities Act 2011, the Companies Act 2006 and in accordance with Financial Reporting Standard 102 (FRS 102). The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

#### **Going concern**

These financial statements have been prepared on a going concern basis which assumes that the charity will continue its operations. There are no material uncertainties that exist or material changes in the way the charity operates and the Trustees consider it appropriate to prepare financial statements on a going concern basis.

#### **Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the financial statements, the Trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102, the restatement of comparative items was required. At the date of transition (1 October 2014), no restatements were required. No change was required to net income/(expenditure) and the opening balances remained as previously stated.

#### **Income - Donations**

Income is recognised when the charity has entitlement to the funds, when it is probable that the income will be received and the amount can be measured reliably. Net donations are accounted for in the year in which they are receivable with any recoverable tax being included to record the donations at their gross value.

#### **Expenditure**

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of expenditure in the Statement of Financial Activities. Charitable activities include expenditure associated with hosting conferences, awarding prizes and governance. Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. The Foundation is not registered for VAT and accordingly expenditure is shown gross.

#### **Cash**

Cash at bank includes cash and highly liquid short term investments with a maturity of three months or less from the date of acquisition or opening the deposit or similar account.

## Notes (continued)

### 2 Accounting policies (continued)

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### Funds

Funds are classified as either restricted or unrestricted. Restricted funds are funds subject to specific conditions authorised by the donor. Unrestricted funds are expendable at the trustees' discretion in furtherance of the objectives of the charity.

#### Taxation

The company is recognised by the HMRC as a charity and no charge for taxation arises on the results of the year.

### 3 Remuneration of trustees and staff

Trustees are considered the key management of the charity.

No trustee received any remuneration during the year (2015: £Nil). No expenses were reimbursed to trustees in the year (2015: £Nil). The charity has no employees and as such there were no employees who received employee benefits of more than £60,000 (2015: None).

### 4 Donations

	2016 £	2015 £
Scottish Government	43,500	24,418
Cruden Foundation	-	3,000
Individuals and smaller grants	253	1,813
The Grant Simpson Trust	10,010	10,000
	<hr/>	<hr/>
	<b>53,763</b>	<b>39,231</b>
	<hr/> <hr/>	<hr/> <hr/>

### 5 Charitable activities

	2016 £	2015 £
SCPN (Scottish Cancer Prevention Network)	43,800	24,418
Cruden lecture	3,566	3,882
Bank charges	24	48
Conference expenses	-	90
Paneer Prize	10,000	-
Governance costs (Note 6)	688	1,771
	<hr/>	<hr/>
	<b>58,078</b>	<b>30,209</b>
	<hr/> <hr/>	<hr/> <hr/>

## Notes (continued)

### 6 Governance costs

	2016 £	2015 £
Meeting expenses	34	34
Legal fees	-	666
Independent examiner's fees	654	861
Tax fees	-	210
	<u>688</u>	<u>1,771</u>

### 7 Creditors

	2016 £	2015 £
Accruals - Independent examiner's fee	700	700
- Cruden lecture	3,566	-
	<u>4,266</u>	<u>700</u>

### 8 Reserves

	Balance at 1 Oct 15 £	Income £	Expenditure £	Balance at 30 Sept 16 £
<i>Restricted Funds:</i>				
SCPN	-	43,500	(43,500)	-
Cancer prize	-	10,010	(10,000)	10
	<u>-</u>	<u>53,510</u>	<u>(53,500)</u>	<u>10</u>
<i>Unrestricted Funds:</i>				
General Fund	27,123	253	(4,578)	22,798
	<u>27,123</u>	<u>53,763</u>	<u>(58,078)</u>	<u>22,808</u>

The Restricted Funds were for the purposes of assisting SCPN and funding the cancer prize.

### 9 Analysis of net assets between funds

	2016 £	2015 £
Restricted Funds	10	-
General Fund (unrestricted)	22,798	27,123
	<u>22,808</u>	<u>27,123</u>

**Notes** *(continued)*

**10 Related party transactions**

During the year there were no related party transactions *(2015: none)*.

**11 Ultimate controlling party**

The charity is controlled by its Trustees.