

The Scottish Cancer Foundation
(A charitable company limited by guarantee)

Report and financial statements

Charity number SC028300

Registered number SC189859

30 September 2020

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Company information

Trustees:

Sir Andrew Cubie CBE
Professor Michael Steel
Professor Annie Anderson
Dr David Brewster
Professor David Weller
Professor Robert Steele CBE (Chairman)
Professor Olivier James Garden CBE
Bryan Christie
Alan J Hartley CA
Dr Farhat Vanessa Nasim Din
Malcolm Chisholm
Dr Gozde Ozakinci

Secretary:

Alan J Hartley CA
31 Cadogan Road
Edinburgh
EH16 6LY

Independent Examiner:

James Davidson CA
MHA Henderson Loggie
11 – 15 Thistle Street
Edinburgh
EH2 1DF

Bankers:

Clydesdale Bank Plc
Business Banking Centre
Festival Square
50 Lothian Road
Edinburgh
EH3 9AN

Registered office:

11 – 15 Thistle Street
Edinburgh
EH2 1DF

Scottish Charity Number

SC028300

Trustees' report

The Trustees present their report and financial statements for the year ended 30 September 2020.

The Trustees are considered the Directors for the purposes of Company Law.

Structure, governance and management

The Scottish Cancer Foundation is a company limited by guarantee and is recognised as a charity (Scottish Charity No SC028300). It is governed by its Memorandum and Articles of Association. Every member undertakes to contribute such an amount as may be required towards the debts and liabilities of the company in the event of its being wound up, but not exceeding the sum of £1.

Details of the trustees and advisers and other reference information is given on page 1. Under the requirements of the Memorandum and Articles of Association, trustees are appointed by the board of trustees at the Annual General Meeting and must retire by rotation after a period of three years.

Objectives and activities

The Foundation's principal objectives are to promote the reduction of deaths in Scotland caused by cancer, to encourage and promote standards of excellence in research into the causes, methods of prevention and treatment of cancer in Scotland, and to advance the education, knowledge and awareness of the public in general of the causes of cancer and potential methods of prevention. There were no amendments to the objectives during the year to 30 September 2020.

Financial review

The surplus for the year amounted to £7,860 (2019: surplus £165,688), reflecting Trustee and adviser activity, pursuing the objectives of the Foundation.

Risk assessment

The Trustees assess the major risks to which the Foundation is exposed on an annual basis, in particular those related to the operations and finances of the Foundation, and are satisfied that systems are in place to mitigate any such exposure. Risk is reviewed annually when the programme for the coming year is considered.

Reserves policy

Unrestricted funds represent the general funds which the Trustees are free to use in accordance with the Foundation's charitable objectives. At 30 September 2020 total reserves of the charity were £212,180 (2019: £204,320) of which £76,670 was unrestricted (2019: £74,310). The Trustees regard the present rate of accumulation of reserves as acceptable relative to future activities.

The Trustees confirm that, in their opinion, the assets of the Foundation are available and adequate to fulfil its current obligations.

Trustees' report *(continued)*

Achievements and performance and plans for future periods

The Scottish Cancer Foundation is a charity devoted to three main aims:

1. To improve public understanding of cancer and its treatment.
2. To promote the prevention of cancer in Scotland.
3. To nurture collaborative research in Scotland that will have a direct impact on cancer.

It is important to appreciate that these three activities are of the utmost importance, particularly in Scotland, which has one of the highest rates of cancer in the world. However, most charities and other funding bodies are focused on basic laboratory research that may be important for understanding cancer but has little immediate impact on patient care.

It is also important to note that it has been estimated that about one third of cancers that occur today can be prevented – and we know how to do this if we can help the people of Scotland to take the right action. We also know that there are interventions that can improve the outlook for patients who develop cancer, and perhaps the most important of these is early diagnosis.

There is, as yet, no “magic bullet” that can cure advanced cancer. However, we already know what to do now in terms of prevention, early detection and optimum use of existing treatments. The Scottish Cancer Foundation aims to decrease the burden of cancer in Scotland by promoting these approaches, and here we outline what we do now, and what we aspire to in the future.

Activities

1. The Foundation continues to support the Scottish Cancer Prevention Network which issues quarterly newsletters and has a website which is kept up to date. On the 5th of February 2019, the SCPN Conference was held in Merchants Hall, Edinburgh and the topic was “We Can, I Can”. Guest speakers included Prof Aileen Keel CBE, Prof Martin Wiseman, Eluned Hughes, Dr Gill Hubbard, Prof Nanette Mutrie MBE, Prof Fiona McQueen, Jane Holt, Nicky Monaghan, and Ross Lamb. The Conference was fully subscribed and generated a lot of interest.
2. The Scottish Cancer Foundation continues to support the annual Scotland Against Cancer Conference which took place on 16th November 2018. The Foundation again sponsors the Guest Speaker, Ms Farhat Din, who delivered a presentation on Survivorship after Cancer Surgery.
3. With the support of the Grant Simpson Trust, the Foundation is continuing to fund the Scottish Cancer Foundation Award and the Evans/Forrest Medal which, for 2018, were awarded to Professor Malcolm Dunlop, MRC Human Genetics Unit, within the Institute of Genetics and Molecular Medicine at the University of Edinburgh, has led research which has identified a number of genes that are implicated in the development of bowel cancer. He plans to use the £10,000 prize money to investigate new drug and nutrient approaches that may reduce the risk of bowel cancer developing.
4. The Foundation continues to participate in the Scottish Parliamentary Cross-Party Group on Cancer and the Scottish Cancer Coalition.
5. The Scottish Government Health Department has funded a full trial of the ActWell intervention. This intervention is designed to link screening and prevention in breast cancer and the initial planning of this study was facilitated by the Scottish Cancer Foundation.
6. With the support of the Cruden Foundation the Scottish Cancer Foundation sponsored a lecture on June the 25th 2019 at the Royal Society of Edinburgh. The speaker was Sir John Burn, Professor of Clinical Genetics, Newcastle University. His subject was “Is Cancer Genetic?”

Trustees' report *(continued)*

Activities *(continued)*

7. The Scottish Cancer Foundation website has been redesigned and Maureen MacLeod continues to act as website facilitator on a part-time basis.
8. Thanks to a generous donation by Alan and Lorraine Hartley, we are now in a position to fund a PhD student in Cancer Prevention, and we are working on this process.
9. On February 20, 2019 a workshop was held at the Royal College of Surgeons of Edinburgh on designing and evaluating a multi-component lifestyle intervention trial for people diagnosed with bowel and prostate cancer. It is expected that this will lead to an application to a funding body from several centres across Scotland, led by Susan Moug, a colorectal surgeon from Paisley.
10. A CharityWorks trainee has been employed since September 2018, and it is hoped that this will facilitate our fundraising activities.

What we do now

- Currently, we sponsor public lectures at the Royal Society of Edinburgh and the "Scotland Against Cancer" Conference that are aimed at improving the understanding of cancer and how it can be prevented and treated.
- We contribute on a regular basis to the Scottish Government's Cross Party Group on Cancer and to the Scottish Cancer Coalition of Cancer Charities, providing expert advice where appropriate.
- We sponsor conferences and workshops to bring together cancer researchers from different institutions throughout Scotland so that collaborative research can be developed to the highest possible standard. Scotland has many of the best cancer researchers in the world, but they usually have to work in isolation. We strive to overcome the barriers to collaborative working so that the research community in Scotland can work together – "the whole is greater than the sum of the parts" is particularly true of cancer research. However, we cannot, as yet, fund the research itself; this has to be sought from other sources, and this can be challenging, especially in the present economic climate.
- We support the Scottish Cancer Prevention Network (SCPN). The Scottish Cancer Prevention Network (SCPN), focuses on raising awareness of lifestyle issues for primary prevention of cancer and in cancer survivors. Work is targeted at health professionals and the public alike. Its main dissemination and engagement activities are a website (www.cancerpreventionscotland.org.uk), a quarterly magazine, an annual conference, high profile social media (blog, twitter, Instagram), a student chapter, a healthy meetings campaign and ad hoc activities such as the development and evaluation of a public facing magazine for use in routine breast screening clinics and brief information leaflet on changing lifestyle for use in primary care.
- We have a website that publicises the Foundation and its activities and also provides a resource for people seeking reliable information about cancer. As with the SCPN, this is maintained by volunteers, and more input is needed to bring it up to the standard we would wish.

Trustees' report *(continued)*

What we wish to do in the future

- We wish to continue our current activities, but to put them on to a sustainable footing. In particular, we wish to safeguard the continuation of the SCPN and to extend its reach, and we wish to ensure that the Foundation's website is populated with high quality, up-to-date information. These activities will be very important in delivering our aims of improving awareness and understanding and of promoting prevention.
- We wish to move to a position where we can provide more PhD Studentships and eventually Clinical Research Fellowships, awarded on a competitive basis.

These aspirations are ambitious, but, we believe, eminently feasible. The Foundation is for Scotland, and we appeal to the people and institutions of Scotland to support us in improving the outlook for people with, or at risk of, cancer. All money raised by the Foundation will be spent in Scotland for the benefit of her population.

The Board of Directors of the SCF, both past and present, is made up of health professionals and lay members who are leaders in their respective fields within Scotland. They are all dedicated to the aims of the Foundation, and will ensure that all funds raised will be used exclusively for the pursuit of these aims.

Acknowledgement

The Scottish Cancer Foundation would like to express its thanks to the University of Dundee for providing support by way of administrative services.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

Alan J Hartley CA
Trustee

2021

Independent examiner's report to the members on the unaudited financial statements of The Scottish Cancer Foundation

(A charitable company limited by guarantee)

I report on the accounts of the charity for the year ended 30 September 2020 which are set out on pages 7 to 13.

This report is made to the trustees, as a body, in accordance with the terms of my engagement. My work has been undertaken to enable me to report my opinion as set out below and for no other purpose. To the fullest extent permitted by law I do not accept or assume responsibility to anyone other than the trustees, as a body, for my work or for this report.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended)have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

29 September 2021

James Davidson CA
Independent Examiner

Statement of financial activities (incorporating income and expenditure account)

for the year ended 30 September 2020

	Note	Restricted 2020 £	Unrestricted 2020 £	Total 2020 £	Restricted 2019 £	Unrestricted 2019 £	Total 2019 £
Income and endowments from:							
Donations	4	27,148	4,002	31,150	180,000	50,653	230,653
Total income		27,148	4,002	31,150	180,000	50,653	180,000
Expenditure on:							
Charitable activities	5	21,648	1,642	23,290	60,000	4,965	60,000
Total expenditure		21,648	1,642	23,290	60,000	4,965	60,000
Net income/(expenditure)		5,500	2,360	7,860	120,000	45,688	165,688
Transfers		-	-	-	-	-	-
Net movement in funds		5,500	2,360	7,860	120,000	45,688	165,688
Reconciliation of funds:							
Fund balances brought forward at 1 October 2019		130,010	74,310	204,320	150,010	28,622	38,632
Fund balances at 30 September 2020	9	135,510	76,670	212,180	120,010	84,310	204,320

A statement of total recognised gains and losses is not shown as all gains and losses are shown in the income and expenditure account.

All activities relate to continuing activities.

Balance sheet
at 30 September 2020

	Note	2020 £	2019 £
Current assets			
Bank		138,322	130,362
Debtors	7	74,858	74,858
		<hr/>	<hr/>
Total assets		213,180	205,220
Current liabilities			
Creditors	8	(1,000)	(900)
		<hr/>	<hr/>
		212,180	204,320
Reserves			
Unrestricted funds	9	76,670	84,310
Restricted funds		135,510	120,010
		<hr/>	<hr/>
		212,180	204,320
		<hr/>	<hr/>

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 for the year ended 30 September 2019.

The members have not required the company to obtain an audit for its financial statements for the year ended 30 September 2020 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for each financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved and authorised for issue by the board on [] 2021 and signed on its behalf by:

Alan J Hartley CA
Trustee

The notes on pages 10 to 13 form part of these financial statements.

Statement of cash flows
at 30 September 2020

	2020	2020	2019	2019
	£	£	£	£
Cash flows from operating activities				
Net income for the year	7,860		165,688	
Increase in creditors	100		150	
(Increase) in debtors	-		(72,030)	
	<hr/>		<hr/>	
Net cash flow from operating activities		7,960		93,808
		<hr/>		<hr/>
Increase in cash and cash equivalents in the year		7,960		93,808
Cash and cash equivalents at the beginning of the year		130,362		36,554
		<hr/>		<hr/>
Total cash and cash equivalents at the end of the year		138,322		130,362
		<hr/> <hr/>		<hr/> <hr/>
Cash and cash equivalents comprise:				
Cash at bank		138,322		130,362
		<hr/> <hr/>		<hr/> <hr/>

Notes

(forming part of the financial statements)

1 Company constitution

The Scottish Cancer Foundation is a charitable company limited by guarantee, incorporated in Scotland with the registered address as noted on page 1. The charity is a Public Benefit Entity and has no share capital; however, in the event of a winding up, each one of the members undertakes to contribute such amount as may be required, not exceeding £1.

2 Accounting policies

Accounting convention

The financial statements have been prepared on a going concern basis under the historical cost convention and are in accordance with Applicable Accounting Standards, the Statement of Recommended Practice FRS102 (SORP FRS 102) "Accounting and Reporting by Charities", the Charities Act 2011, The Charities and Trustee Investment (Scotland) Act 2005, The Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities Act 2011, the Companies Act 2006 and in accordance with Financial Reporting Standard 102 (FRS 102). The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

Going concern

These financial statements have been prepared on a going concern basis which assumes that the charity will continue its operations. There are no material uncertainties that exist or material changes in the way the charity operates and the Trustees consider it appropriate to prepare financial statements on a going concern basis.

Income - Donations

Income is recognised when the charity has entitlement to the funds, when it is probable that the income will be received and the amount can be measured reliably. Net donations are accounted for in the year in which they are receivable with any recoverable tax being included to record the donations at their gross value.

Donated Services and Gifts in Kind

Donated services and facilities are included at the value to the charity where this can be quantified which is the value the charity would have paid on the open market. No amounts are included in the financial statement for services donated by volunteers.

Expenditure

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of expenditure in the Statement of Financial Activities. Charitable activities include expenditure associated with hosting conferences, awarding prizes and governance. Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. The Foundation is not registered for VAT and accordingly expenditure is shown gross.

Cash

Cash at bank includes cash and highly liquid short term investments with a maturity of three months or less from the date of acquisition or opening the deposit or similar account.

Notes (continued)

2 Accounting policies (continued)

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Funds

Funds are classified as either restricted or unrestricted. Restricted funds are funds subject to specific conditions authorised by the donor. Unrestricted funds are expendable at the trustees' discretion in furtherance of the objectives of the charity.

Taxation

The company is recognised by the HMRC as a charity and no charge for taxation arises on the results of the year.

3 Remuneration of trustees and staff

Trustees are considered the key management of the charity.

No trustee received any remuneration during the year (2019: £Nil). No expenses were reimbursed to trustees in the year (2019: £92). The charity has no employees and as such there were no employees who received employee benefits (2019: £Nil).

4 Donations

	2020 £	2019 £
Scottish Government	27,148	50,000
Individuals and smaller donations	4,002	168,653
The Grant Simpson Trust	-	10,000
Tom Charitable Trust	-	2,000
	<hr/>	<hr/>
	31,150	230,653
	<hr/> <hr/>	<hr/> <hr/>

5 Charitable activities

	2020 £	2019 £
SCPN (Scottish Cancer Prevention Network)	11,648	50,000
Annual lecture	-	3,631
Bank charges	25	-
Panear Prize	10,000	10,000
Governance costs (Note 6)	1,617	1,334
	<hr/>	<hr/>
	23,290	64,965
	<hr/> <hr/>	<hr/> <hr/>

Notes (continued)

6 Governance costs

	2020 £	2019 £
Independent examiner's fees	1,000	1,015
Miscellaneous	617	319
	<u>1,617</u>	<u>1,334</u>

7 Debtors

	2020 £	2019 £
Donation	48,000	48,000
Tax reclaims	26,858	26,858
	<u>74,858</u>	<u>74,858</u>

8 Creditors

	2020 £	2019 £
Accruals - Independent examiner's fee	1,000	900
	<u>1,000</u>	<u>900</u>

9 Reserves

	Balance at 1 Oct 19 £	Income £	Expenditure £	Balance at 30 Sept 20 £
<i>Restricted Funds:</i>				
SCPN	-	27,148	(11,648)	15,500
Cancer prize	10,010	-	(10,000)	10
Research projects	120,000	-	-	120,000
	<u>130,010</u>	<u>27,148</u>	<u>(21,648)</u>	<u>135,510</u>
<i>Unrestricted Funds:</i>				
General Fund	74,310	4,002	(1,642)	76,670
	<u>204,320</u>	<u>31,150</u>	<u>(23,290)</u>	<u>212,180</u>

The Restricted Funds were for the purposes of assisting SCPN, funding the cancer prize and fund for sponsoring two research projects.

Notes (continued)

9 Reserves (continued)

	Balance at 1 Oct 18 £	Income £	Expenditure £	Balance at 30 Sept 19 £
<i>Restricted Funds:</i>				
SCPN	-	50,000	(50,000)	-
Cruden lecture	10,010	10,000	(10,000)	10,010
Cancer prize	-	120,000	-	120,000
	<hr/>	<hr/>	<hr/>	<hr/>
	10,010	180,000	(60,000)	130,010
<i>Unrestricted Funds:</i>				
General Fund	28,622	50,653	(4,965)	74,310
	<hr/>	<hr/>	<hr/>	<hr/>
	38,632	230,653	(64,965)	204,320
	<hr/>	<hr/>	<hr/>	<hr/>

The Restricted Funds were for the purposes of assisting SCPN, organising the Cruden lecture, funding the cancer prize and for sponsoring two research projects.

10 Analysis of net assets between funds

	Net current assets 2020 £	Net current assets 2019 £
Restricted Funds	135,510	120,010
General Fund (unrestricted)	76,670	84,310
	<hr/>	<hr/>
	212,180	204,320
	<hr/>	<hr/>

11 Related party transactions

Dundee University provides administrative services to the Trust for no consideration. An exact value for those donated services cannot be identified, however the trustees are able to estimate the value with sufficient reliability to conclude it is not material.

12 Trustee donations

The total amount donated to the Foundation during the year by trustees was £Nil (2019: £60,000).

13 Ultimate controlling party

The charity is controlled by its Trustees.